

13 January 2020

Dear Parents/Carers

I really hope your child is thoroughly enjoying their secondary education here at Penwortham Priory Academy. I have thoroughly enjoyed getting to know them so far and hope that they all feel settled and part of the Priory family.

I would just like to inform you as a matter of courtesy that I will shortly be starting my maternity leave, and therefore any correspondence with regards to Year 7 pupils should go through Mrs K Ham during this time.

Mrs Ham will already teach many of the pupils and she will be introducing herself to those that don't know her in the upcoming weeks' assemblies. Mrs Ham will be contactable via email at k.ham@priory.lancs.sch.uk, however there will be a period of handover where my emails will be monitored.

Please be assured that I have passed on all current information to Mrs Ham and she will continue to follow up on any enquiries that have been passed my way.

I wish all my Year 7 pupils the best with the remainder of their first year at Priory and look forward to seeing them flourishing as Year 8s upon my return!

Yours faithfully



Mrs L Farley
Head of Year 7
Transition & Integration Manager

